

**Westminster Glen Homeowners Association, Inc.**  
Board Meeting

**Wednesday, December 19, 2012**  
**6:30 PM**

**4205 Prince Andrew Lane**  
**Austin, TX 78730**

**MINUTES**

**Call to Order:** Whittenton called the meeting to order at 6:57 PM.

**Roll Call:** Andy Hines, Director; Tom Lebsack, ACC Committee Chair; Patrick Patla, Director; Jim Rumbo, Treasurer; Jesse Whittenton, President; and Adam Ayres representing RealManage were present. Julie O'Shaughnessy, Secretary was Absent.

**Approval of Minutes:** Motion by Hines to approve meeting minutes (with corrections) from November 20, 2012. Seconded by Whittenton. Motion carried unanimously.

**Public Comments:** No other homeowners were present.

**Management Report:**

- **November 2012 Financials:** Ayres reviewed current financials, highlighting a small unexpected increase in water usage. The Board decided by consensus to lock the irrigation control boxes to prevent unauthorized changes to the irrigation schedule.

**Old Business:**

- **Front Entrance Improvements:** Tree trimming was completed as planned. The Board discussed investigating replacement of the street at the median with porous material to better irrigate the tree roots; the discussion was tabled for future consideration.

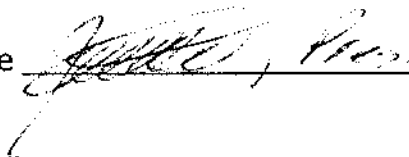
**New Business:**

- **Resident Communications:** Patla will investigate the NextDoor platform for communication with residents and obtaining updated email addresses. Patla created a [wmg hotline@gmail.com](mailto:wmg hotline@gmail.com) email address that can potentially serve a role in emergency notifications to the residents.
- **Fire Safety:** The Board discussed the importance of vertical fire breaks in preventing the spread of wildfires and discussed options for encouraging homeowners to implement FireWise guidelines on their individual property.

**Executive Session:** The Board adjourned into Executive Session to discuss homeowner delinquencies, and deed restriction violations. Management directed to send letters for clearance of brush along City Park Road.

**Adjournment:** A motion was made by Rumbo to adjourn the meeting, seconded by Hines. Meeting adjourned at 8:30 pm.

**Next Meeting:** January 15th, 2012 at 6:30pm

Signature  \_\_\_\_\_