Westminster Glen Homeowners Association, Inc.
Board of Directors Meeting Minutes
River Place Country Club
Thursday, May 2, 2019

1. **Call Meeting to Order**

   The Board meeting was called to order by Linda Salomon, President at 6:31 p.m. A quorum was established by the Board members in attendance: Erin Burgess, Jody Branson, and Belinda Gallagher, and Sandra Schmitt. The Goodwin Management Association Manager, Karen Vaughn was also in attendance.

2. **Public Comments**

   There were no public comments.

3. **Approval of Board Meeting Minutes**

   Erin made a motion to approve the minutes from the January 24, 2019 Board Meeting as written. Jody 2nd the motion. All were in favor and the minutes were approved.

4. **Property Manager's Report**

   Karen Vaughn, Property Manager, reviewed the financial reports. Karen noted that residents who prepay their dues in June will be posted in July to reflect in the budget year they are being paid.

5. **Committee Reports**

   Architectural Review Committee

   Community ARC Summary is now complete, so reports can be uploaded. Tom of the ACC Committee presented a status report. There have been 7 projects approved since the last report on January 24. There is one project on hold and two projects where additional info is needed. YTD the average time to complete an ACC request is 3.1 days.

   Karen noted the property is driven for violations every two weeks. As of April, there are four homes for sale and 3 homes under contract.

   Social Committee

   Erin noted that Pokeno Night is up and running and now held at resident's homes. It is held every month except in the summer months. In September, Erin will post the next Pokeno Night on Next Door website.

   Garage Sale is this Saturday, May 4th and Tom will put signs out to advertise for it.

CONA Update

Tony Iglesis – Coalition of Neighborhood Association (CONA) Representative was not present. It was noted that there is a new president of CONA. Tony is now the Secretary of CONA and is over Champions Track 4 project at 360 and FM 2222.

Sidewalk Project Update

An update was given on the neighborhood sidewalk project. By the end of May, the project should begin. It will probably take 6 to 9 months to complete. Tom has drawings which show the landscaping impact. Everyone along the sidewalk project will be impacted. Plans are to work around residents landscaping where possible. The drawings are posted on the HOA website.

Firewise Update

There is a Firewise Symposium on Friday, May 3rd. The new Austin Fire Chief will be there to discuss the new fire plan. There are issues with Lot 21 and the HOA will pay to have the lot cleared. The lot will first need to be surveyed and this will happen in the first 2 to 3 weeks of September. The cost is $4000 to $4500 for surveying of lot. It is a 12-acre lot and will be marked with permanent monument markers.
It was noted that a "No Dumping" sign needs to be made to post at this lot. Jody will have the sign made, after Karen lets her know what company to go through. Fish & Wildlife Dept. needs to be contacted to determine the fines on dumping. A sign should be made for that also.

The Open Session of the meeting was closed at 7:25 p.m. and the Board went into Executive Session.

After a brief session, the Board went back into open session. Sandra Schmitt informed the Board that she was resigning. The Board is appointing a resident to replace Sandra.

The Board Meeting was then adjourned.